



COLORADO RIVER INDIAN TRIBES

Human Resources

26600 MOHAVE RD.

PARKER, ARIZONA 85344

PH (928) 669-1320 • FAX (928) 669-5263

VACANCY ANNOUNCEMENT

MAY 6, 2013

#69-13

DEPARTMENT: OFFICES OF ATTORNEY GENERAL
POSITION: DEPUTY ATTORNEY GENERAL-CIVIL
SALARY: D O E
CLOSING DATE: **JUNE 18, 2013**

ABOUT THE OFFICE OF THE ATTORNEY GENERAL:

The Office of the Attorney General provides legal representation to the Colorado River Indian Tribes, its Tribal Council, departments, and enterprises. The Office is a diverse and dynamic working environment.

DUTIES:

The Deputy Attorney works with Tribal Council and all Tribal Departments and Enterprises, under the supervision of the Attorney General. Duties include but are not limited to the following:

- Representing the Tribal government and it's departments and enterprises in tribal, federal state, judicial and administrative forums at the federal, tribal, and state levels;
- Drafting and reviewing agreements, contracts, leases, and correspondence;
- Provide legal opinions on various matters including administrative, law enforcement, real estate, human resources, environmental, gaming and general business law;
- Drafting legislation, regulations, and policy;
- Assist Tribal Department in enforcing Tribal Codes;
- Responsible for general civil litigation, adult guardianship cases, as well as EPO and Fish & Game cases, and back-up/conflict support for adult criminal, juvenile delinquency, and child in need of care cases, which includes making regular court appearances and drafting court pleadings for Tribal Court;



- Communicate, advise, and meet with Tribal Council, department directors, and enterprise managers when necessary;
- Other duties as assigned.

REQUIREMENTS:

- Graduate of an ABA accredited law school preferred;
- Must be a licensed member in good standing of a state bar, Arizona or California State bar is preferred;
- At least one year experience in the practice of law is preferred;
- Knowledge of principles of Federal Indian Law and/or administrative law preferred;
- Valid Arizona or California's driver license;
- Ability to pass pre-employment substance abuse screening;
- Ability to pass a background check;
- Ability to travel when necessary.

PREFERRED QUALIFICATIONS:

- Computer literate, good writing, and verbal communication skills;
- Ability to work well with others in a sometimes stressful, high-volume work environment.

APPLY: COLORADO RIVER INDIAN TRIBES HUMAN RESOURCE DEPARTMENT

**26600 MOHAVE ROAD
PARKER, ARIZONA 85344**

For Employment Application visit: <http://www.crit-nsn.gov>

INDIAN PREFERENCE:

Under the Title VII of the Civil Rights Act Sections 701(b) and 703(i) explicitly exempts from coverage the preferential employment of Indian-by-Indian Tribes. Therefore, C.R.I.T. acknowledges and extends preferential treatment to enrolled C.R.I.T. members who qualify toward all employment opportunities otherwise; C.R.I.T. does not discriminate against employees or applicants based on race, color, sex, religion or national origin.

C.R.I.T. Offers:

Health and Life Insurance, Paid Holidays, Sick and Annual Leave and Pension Plan. Pre-employment drug screening is required.