

GREAT LAKES INDIAN FISH & WILDLIFE COMMISSION

P. O. Box 9 • Odanah, WI 54861 • 715/682-6619 • FAX 715/682-9294



• MEMBER TRIBES •

MICHIGAN

Bay Mills Community
Keweenaw Bay Community
Lac Vieux Desert Band

WISCONSIN

Bad River Band
Lac Courte Oreilles Band
Lac du Flambeau Band

MINNESOTA

Fond du Lac Band
Mille Lacs Band

Red Cliff Band
St. Croix Chippewa
Sokaogon Chippewa

JOB ANNOUNCEMENT

TITLE: POLICY ANALYST, GREAT LAKES INDIAN FISH AND WILDLIFE COMMISSION (GLIFWC)

DEPARTMENT: DIVISION OF INTERGOVERNMENTAL AFFAIRS

CLOSING DATE: MAY 23, 2014 (Letters of Interest must be received no later than 4:00 p.m.)

CLASSIFICATION: PERMANENT, FULL-TIME (1 year initial probationary period)

SALARY: STARTING SALARY RANGE: \$45,000 - \$55,000 (DEPENDENT ON QUALIFICATIONS). Note: Position has been classified as 50% tax exempt for qualified tribal members under Internal Revenue Code §7873 – Tax Exemption for Income Derived from Treaty Fishing Rights-Related Activities. Benefits include health insurance, retirement plan, cafeteria plan, disability insurance, and life insurance.

DUTIES AND RESPONSIBILITIES

Legal and policy support to GLIFWC under the supervision and direction of the Director, Division of Intergovernmental Affairs, specifically:

- assist the Commission in ensuring and demonstrating compliance with federal court orders, and in sustaining the effective implementation of off-reservation treaty reserved rights and the tribal self-regulatory systems related thereto,
- provide legal and policy research and analysis to affirm and implement member tribes' rights and related sovereign prerogatives (whether as part of litigation or negotiation), including drafting intergovernmental agreements, and formulating codes and ordinances,
- provide legal and policy analysis on legislative, administrative, judicial and policy initiatives with potential impacts on treaty reserved rights or resources,
- assist GLIFWC staff as directed in formulating and presenting recommendations related to treaty rights issues, and attend GLIFWC or other meetings/forums where those positions are delivered and advocated,
- assist and advise the Commission and other Commission Divisions as directed regarding legal or policy matters related to compliance with GLIFWC's PL 93-638 contract, appropriations issues, development of agreements with outside consultants, and compliance with Commission policies and procedures, and
- perform other related duties as assigned or as directed.

QUALIFICATIONS

Juris Doctor (JD) required, plus 3 years of experience desirable in a field relevant to the position's responsibilities and GLIFWC's mission and:

- A high degree of skill in written and oral communications, including an ability to organize and analyze facts, to develop written comments and policy recommendations, and to clearly and concisely present those recommendations.
- A demonstrated ability to act with competence, responsibility, and, when necessary, confidentiality in initiating, planning, analyzing, interpreting, organizing and reporting on legal and policy research.
- Work or other relevant experience with Indian Tribes preferred.
- The capacity to work independently and with a variety of professional and non-professional individuals.
- Indian Preference will be applied consistent with Commission policies and the federal Indian Self-Determination and Education Assistance Act.

APPLICATION PROCEDURE

Submit a letter of interest with a resume (including 3 references) to Leanne Thannum, Litigation Support Specialist at this address:

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Chief Blackbird Center, Maple Street
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