

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2014-177 Issue Date: 10-13-14 Closing Date: 11-07-14

**Associate Attorney
Office of Legal Counsel
Hourly Wage: \$40.56/Full-Time/Regular**

Serves as legal counsel to the Yakama Nation Tribal Council, Yakama Nation government as a whole, including all departments and programs, and Yakama Nation enterprises. Representation includes appearances before tribal, state, and federal courts, and other hearing bodies. Services encompass many different subject matter areas without specialization in any particular field other than federal Indian law.

Knowledge, Skills and Abilities:

- Knowledge of an skill in the use of computers and assorted Apple and related software, including lexis Nexis.
- Knowledge of Indian Law, legal codes, court procedures, precedents, Federal/State statues and regulations, case law, executive orders, and civil procedures.
- Skill in litigation with experience in federal courts.
- Ability to exercise advanced communication skills verbally and in written form.
- Ability to research, formulate, and present legal issues, ideas, and arguments.
- Ability to work independently, prioritize, organize, and manage a full independent caseload in diligent productive manner.

General Recruiting Indicators:

- Graduate from an accredited school of law, three to five years of legal experience and at least 1-year experience in the practice of Indian Law.
- Washington State Bar Member required and/or admittance to practice in another state, and willingness to take the next Washington State Bar Association exam within the first year of employment
- Sworn statement by candidate that his/her conduct of fitness to practice law has never been challenged in any jurisdiction and he/she is in good standing to practice law.

Special Requirements:

- Required to pass a pre-employment drug and alcohol test.
- Required to pass a pre-employment background check.
- Submission of cover letter, updated resume, writing sample(s) and law school transcript.
- Must possess a valid Washington State Driver License with the ability to obtain a Yakama Nation tribal drivers permit.

“TO APPLY for the Associate Attorney Position within the Yakama Nation Office of Legal Counsel, interested applicants should submit an updated Resume, Cover letter, 5-7 page written sample, Transcripts, applicable State Bar Number, and listing of References. Interested applicants must submit above listed materials, including A Complete Yakama Nation Human Resources Job Application, to the Yakama Nation ATTN: Human Resources with a courtesy electronic copy sent to jobs@yakamanation-olc.org”