

# BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS

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CHIEF BLACKBIRD CENTER

P.O. BOX 39

ODANAH, WI 54861

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**Job Title:** Staff Attorney  
**Department:** Legal Office  
**Hourly Rate:** Negotiable **Full Time-40 Hours**  
**Exempt:** Yes  
**Supervisor:** Lead Attorney

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**Summary:** The Staff Attorney works with the tribal government in all areas of tribal law and Federal Indian law.

**Essential Duties and Responsibilities** include the following:

Advising on issues involving jurisdiction, tax, tribal property, civil rights, government services to tribal members, environmental law, and Indian child welfare.

Responsibilities may range from the provision of brief counsel and services to tribal government programs, representing the tribe in tribal, state and federal court, negotiating contracts, to advising and developing codes and policies for the tribal government.

**Qualification Requirements:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skills, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Educational and/or Experience:**

**Required:**

**Training and Licenses:**

Juris Doctor Degree from an accredited law school.

Active license to practice in Wisconsin and eligible to sit for Bad River Tribal Court Bar exam.

**Experience:**

Demonstrated knowledge of Federal Indian law with a minimum two years of experience practicing law or the equivalent school practicum work.

**Other Skills and Abilities:**

**Required:**

**This is a required driver position.**

Must possess a valid Wisconsin driver's license and meet eligibility for tribal insurance.

Ability to exercise initiative and good judgment in achieving goals of the tribal government.

A willingness to assume a varied caseload.

Strong work ethic and able to work nights when the tribal council and committees meet.

**Background Check:**

This position is contingent on ability to pass required security background check. This position requires a driver's record check, to meet eligibility for Tribal Insurance.

**Language Skills:**

Excellent writing, speaking and interpersonal skills.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Sedentary work with some standing and walking required. Occasional lifting up to 25lbs.

**Working Environment:** The working environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

**Drug Free Workplace Act in accordance with the Drug Free Workplace Act of 1988 P.L. 100-690 and Pre-Employment Drug Testing in accordance with the Bad River Tribe's Employee Policy & Procedure Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.**

**Requirements:**

**Send in Tribal Application and Resume**

**Salary requirements, 3 Letters of Reference,**

**Writing Sample and a Copy of Wisconsin State Bar Admission**

**Transcripts if requested.**

For an electronic copy of the Tribal Application please contact:

Send To:  
Bad River tribe  
P.O. Box 39  
Odanah, WI 54861  
[www.badriver-nsn.gov](http://www.badriver-nsn.gov)

**PUBLIC**

Opens: October 14<sup>th</sup>, 2014

Closes: November 21<sup>st</sup>, 2014 at 4:30pm.

