



## LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

**Position:** Staff Attorney-Legal Department  
(1 - Full Time – Contractual)

**Summary:** The Tribal Staff Attorney is a member of the Tribe's unified Legal Department. The principal duty of the Tribal Staff Attorney is to provide in-house legal services to the Tribe. The duties and obligations of the Tribal Staff Attorney are primarily governed by the Tribe's Unified Legal Department Act of 2015.

**Employment Qualifications:** *A qualified candidate offers the following:*

- J.D. Degree from an ABA-accredited law school; and
- one or more years of law practice experience with a law firm, legal department, non-profit, or legal services organization; and
- a working knowledge of Federal Indian Law; and
- a current license to practice law in any U.S. state.
- If not licensed in Michigan, must obtain license to practice law in Michigan and in the Little River Band of Ottawa Indians Tribal Court within six months of hire.

**Pay Grade:** E8

**Hiring Range:** \$75,545 - \$94,431

**Status:** Exempt; Contracted, Bi-Weekly pay

**Application Instructions:**

Obtain an application form and a copy of the position description by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr, Manistee, MI 49660  
phone: (231) 398-6859; Email: [agiltz@lrboi-nsn.gov](mailto:agiltz@lrboi-nsn.gov) ; [www.lrboi-nsn.gov](http://www.lrboi-nsn.gov)

*To apply please submit completed application, cover letter and resume, no later than 5 p.m. on June 26, 2015 to:*

LRBOI HR Department, 2608 Government Center Dr, Manistee, MI 49660  
fax: (231) 398-9101; Email: [agiltz@lrboi-nsn.gov](mailto:agiltz@lrboi-nsn.gov)

**Conditions of employment with the Little River Band of Ottawa Indians Tribal Government include: passing a pre-employment drug test and background investigation. Candidates for this position will be required to have dependable transportation available to them without notice. For further information, please contact the LRBOI HR Department.**

Posted 06/12/2015

**Remove 06/26/2015**