

## **Summer Intern Positions within the National Indian Gaming Commission**

The National Indian Gaming Commission is seeking applicants for two paid intern positions for the summer of 2016 in Washington, DC. The interns who fill these positions should expect to learn the day to day operations of NIGC, and will complete projects and work that will develop their skills and knowledge of the Indian Gaming Industry and valuable experience. The NIGC summer internship program is open only to students who are pursuing an undergraduate degree or higher degree program. Individuals chosen should expect to work at least 40 hours per week. It is essential that applicants interested in these positions have excellent communication skills, demonstrate creativity, and understand the importance of attending to even the smallest details. Preference will be given to applicants who have experience with the Indian gaming industry, federal Indian law, or working within Indian Country generally.

### **About the NIGC**

The National Indian Gaming Commission, an independent federal regulatory agency within the Department of the Interior, was established by the Indian Gaming Regulatory Act (IGRA). IGRA was enacted as means of supporting tribal economic development, self-sufficiency, and strong tribal governments through the creation of a regulatory framework for the operation of gaming on Indian lands. It aims to shield Indian gaming from corruption, to assure gaming is conducted fairly and honestly, and to ensure that tribes are the primary beneficiaries of the gaming operation. The Commission was created to address these Congressional concerns and to protect gaming as a vehicle for generating tribal revenue.

The National Indian Gaming Commission is comprised of a Chair, appointed by the President and confirmed by the Senate, and two additional Associate Commissioners appointed by the Secretary of the Interior. The NIGC's organizational structure is composed of two main branches, the Office of General Counsel which handles legal affairs, and the Office of the Chief of Staff, which manages day-to-day activities and includes the Division of Compliance, Division of Finance, Division of Public Affairs, and the Division of Technology.

### **How to Apply**

NIGC's internships are highly competitive. Interns are selected on the basis of their overall applications. Due to the nature of NIGC's practice, experience in Indian Country with an interest in Indian gaming, federal Indian law, or a background in Indian affairs or gaming is highly desirable.

Applicants must submit the following materials:

- Cover Letter describing how applicant meets the qualifications for the internship
- Resume
- One Writing Sample
- Three References

Submissions and questions can be sent via email only to Renee Fox, Human Resources Coordinator, at [Renee\\_Fox@nigc.gov](mailto:Renee_Fox@nigc.gov)

### **Summer Intern Position the National Indian Gaming Commission**

The deadline for the summer 2016 internship is **April 22, 2016**, and applications are accepted on rolling basis. Incomplete applications will not be considered. For an application to be considered complete, the cover letter, resume, and writing sample must be received via email by 5:00 pm Eastern Time on DATE. Please email Renee Fox at [Renee\\_Fox@nigc.gov](mailto:Renee_Fox@nigc.gov) if you have any questions.

Employment depends upon satisfactory completion of a background check. If selected for the position, applicants should be prepared to return background materials and fingerprints promptly.

#### **EEO**

The NIGC does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, gender identity, marital status, disability, genetic information, age, membership in an employee organization, or other non-merit factor.

#### **Reasonable Accommodation**

The NIGC provides reasonable accommodation to applicants with disabilities, where appropriate. Applicants needing a reasonable accommodation for any part of the application and hiring process should contact the NIGC before the application deadline expires. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.