



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS

Instructions for Completion of FY 2017 BIA Indian Highway Safety Program Applications

The Highway Safety Act of 1966, U.S.C. Title 23, Section 402, provides U.S. Department of Transportation funding to assist Indian tribes in implementing traffic safety projects. These projects are designed to reduce the high number of traffic crashes and their resulting fatalities, injuries and property damage within Indian communities.

There is one (1) fill-in-the blank Child Passenger Safety Seat Program application contained on the CD. Fill out and submit the application. Complete the application in its entirety.

The BIA Indian Highway Safety Program is performance-based and data driven. The Tribe's need of a Child Passenger Safety Seat Program **must** be identified in the application. The application must contain measurable targets and performance measures and be justified by data. **Insufficient data to justify a need for child passenger safety seat program will significantly reduce the possibility of funding for the Tribe.**

These 402 funds are intended to **supplement** an existing traffic safety program on the reservation.

All Indian Highway Traffic Safety Grants are funded in the form of reimbursements. Tribes must first expend their funds and submit documentation for reimbursement consideration each month. Monthly report and financial reports (requests for reimbursement) are required.

A Tribal Resolution **must** be submitted with the application.

Application: 1) Child Passenger Safety

SECTION A: General Information

Fill in all boxes. The name, telephone number and e-mail address of the person completing the application is essential.

SECTION B: CPS Partnerships.

List the outside entities the Tribe partners with for child passenger safety seats.

SECTION C: Performance Measures

Complete all performance measures for the child passenger safety seat problem the tribe is trying to address. Provide information on the Tribes intended strategies to help combat the traffic problems the Tribe has identified.

SECTION D: Budget

The budget section should be completed and costs should be reasonable and necessary and relate directly to the proposed project. Be as accurate as possible.

SECTION E: Training

Training must be child safety seat protection related. Training must be DOT/NHTSA endorsed.

SECTION F: Equipment

Equipment must be justified and be essential for meeting the targets/performance measures and strategies of the proposed project.

SECTION G: Certifications and Acknowledgements

*Each condition **MUST** be initialed. Applications received without initials **will not** be considered for funding. Sign and date application.*

APPLICATION CHECKLIST

Check off each item in this section to be sure you have included items required to be submitted with your application to ojs_indian_highway_safety@bia.gov.

E-mail any questions you may have to: ojs_indian_highway_safety@bia.gov.