



# National Council of Urban Indian Health

**Policy & Legislation**



## Summer Policy Fellow

**Due: April 30, 2017**

The National Council of Urban Indian Health was founded 18 years ago to represent the interests of Urban Indian Health Programs (UIHPs) before Congress and Federal agencies, and to influence policies impacting the health conditions experienced by urban American Indians and Alaska Natives (AI/AN). The National Council of Urban Indian Health is a 501(c)(3), membership-based organization devoted to support the development of quality, accessible, and culturally sensitive health care programs for AI/AN living in urban communities. NCUIH fulfills its mission by serving as a resource center providing advocacy, education, training, and leadership for urban Indian health care providers. NCUIH strives for healthy American Indians and Alaska Natives living in urban settings, which comprise over 70% of the AI/AN population, supported by quality, accessible health care centers and governed by leaders in the Indian community. NCUIH represents urban Indian Health Programs receiving grants under Title V of IHCA and the American Indian and Alaska Natives they serve.

The Policy fellow will assist in the implementation of the NCUIH's legislative priorities and policy projects as directed by the head of Legislative Affairs. They will be heavily involved in other aspects of the organization including but not limited to helping serve the tribal liaison and coordinating policy work with the Urban Indian Health Programs across the country. The Policy fellow will work closely with the head of Legislative Affairs to assist with Affordable Care Act advocacy by creating policy education materials and draft documents for the organization's leadership and membership as well as Congress. The person in this role should have experience or a desire to have or expand his/her experience in public health, government affairs, and the federal legislative process; as well as a work history with Native American issues and a strong work ethic.

This opportunity would be best for someone who is interested in the inner workings and facets of Native advocacy, both federally and congressionally, as well as educating and serving the community to develop advocacy skills. This position would be best for someone who would like to further develop their policy research and writing skills and learn in a hands-on, fast pace environment.

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Washington, DC 20003  
Phone (202) 544-0344  
Fax (202) 544-9394  
[www.ncuih.org](http://www.ncuih.org)





### **Duties and Responsibilities:**

- Work closely and under the supervision of the Director of Governmental Affairs
- Researching data and completing reports
- Drafting congressional testimony, federal regulation comments and conducting policy research and analysis as needed
- Assisting with the Legislative Summit
- Aide in legislative communications
- Researching congressional appropriations process and keeping NCUIH membership informed on progress
- Tracking and maintaining communications with NCUIH leadership and membership regarding current and potential legislative affairs pertinent to urban Indian health
- Assist with Urban Indian representation at tribal advisory bodies as well as management of legislative and executive branch outreach activities
- NCUIH is a team/community-based organization that relies heavily on all members of the team participating and supporting each other. It is a requirement of this position to work as an active member of the team
- Other duties as assigned by Legislative Affairs

### **Requirements and Qualifications:**

- Organized and detail-oriented person
- Passionate
- Exceptional multitasking ability
- Excellent verbal and written communication skills required
- Pleasant and professional behavior with clients and the public
- Ability to work with diverse populations specifically the urban Native population.
- Strong PC computer skills required (Word, Excel, Internet Explorer, Photoshop)
- Ability to present ideas clearly and follow up on assignments
- Ability to work independently and in a team

This fellowship is unpaid but available for college credit. Please send resume and cover letter to Francys Crevier, [FCrevier@ncuih.org](mailto:FCrevier@ncuih.org). Opportunity for growth is available.

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