



POSITION DESCRIPTION

Indigenous Knowledge Advocate

Location: First Alaskans Institute, Anchorage Office
Reports to: Alaska Native Policy Center Director
FTE / Wage: 1.0 Regular Full-Time Equivalent / DOE
FSLA Designation: Non-Exempt

Core Purpose of this Role

The **Indigenous Knowledge Advocate** identifies and carries out critical knowledge sharing, research, and analysis to produce technical and culturally relatable content that speaks to the hearts and minds of the Alaska Native and broader Alaskan community on the issues we care about. With 10,000+ years of intimate Indigenous knowledge and stewardship methods which allowed for us to be self-sustaining peoples, we have much to draw upon from our ancestral connections to collectively advance as Peoples in today's context.

The Advocate will help our community relate to and understand complex issues and systems for the advancement of our ways of life by applying an indigenous lens to creating or analyzing data and information about Native peoples – and indigenizing the ways information is being collected, analyzed, used and shared – in order to advance our self-determination, cultures, languages, and ways of living, being, and knowing. This position will work closely with our Indigenous Communications Manager to ensure that Native stories, truths, knowledge, and experiences are told by Native peoples across policy, research and other forums to change the narrative within Alaska to promote healing, and policy change.

This position will help to advance FAI's vision and mission through our strategic plan and work plans, which includes a critical focus on advancing the following five key objectives:

- **Advancing Self-Determination:** We catalyze Alaska Natives and allies to advance self-determination at all levels, through dialogues, relevant & timely information, and connection to resources.
- **Advancing Our Ways of Life:** Advance and protect Alaska Native ways of life, support thriving peoples, communities, and governance.
- **Knowing, Living and Loving Who We Are:** Grounded in Native values, we define, live and love who we are so that our cultures and peoples are vibrant, thriving, and valued by all.
- **Shaping the Knowledge That Informs Alaskans:** We seek to ensure that Alaska Natives are prominently represented through diverse, effective storytelling and policy-making that influences decision-making on all levels across Alaska.
- **Being Good Relatives:** Our work is integrated across all regions and governance structures and we catalyze expansive partnerships to advance unity across the state.

First Alaskans Institute

We look to the Indigenous Knowledge Advocate for a work ethic that exemplifies our Native peoples and effectively contributes to an indigenous team environment that embodies the strength and knowledge of our peoples, values, and cultures. Essential to this team approach are members who are the right fit and bring the capacity and experience that contributes to our ability to succeed in our work for our Native community.

Duties and Responsibilities

- Perform critical research, writing, infographics and other tools/products related to advancing our mission and strategic plan;
- Represent FAI at various meetings, events, and gatherings, including ability to travel;
- Provide logistics and organizing support for our work;
- Organize and participate in Indigenous research and evaluation training(s);
- Focus on ways to reset the narrative in Alaska, tell the true history of our state, and understand the complexity of our past in order to heal for our future;
- Compile Alaska Native oral histories and other ways of knowing to create, analyze, identify trends, share our perspectives, and/or disseminate as appropriate;
- Raise awareness about inequities that threaten our ways of life;
- Transcribe and write analysis of dialogue notes and manage our internal qualitative database;
- Support sharing indigenous knowledge to advance our mission and vision;
- Other duties as assigned.

Skills/Knowledge

- Dynamic personality and desire to advocate, and raise Native issues in all forums;
- Passion and commitment to build upon this work and to develop relationships and partnerships across the State;
- Strong communication, engagement and writing skills;
- Ability to research, analyze content and current issues with an eye on systems change;
- Ability to work independently and collectively within the work space;
- Ability to manage multiple projects and deadlines, respond quickly to emerging opportunities with flexibility to adapt and with good humor;
- Highly organized with fine attention to detail;
- Willingness to deepen and grow skills in all areas, especially in support of this position;
- Desire to learn and ability to host community dialogues utilizing FAI's dialogue process;

Education/Work Experience

Bachelor's degree preferred and a minimum of one year experience with qualitative research methods, indigenous research methods or evaluation, background in creative or technical writing, strong communication and organization skills. Valid Alaska Driver's license with clean driving record and background check required.

First Alaskans Institute is a dynamic organization changing as needed to best address its goals. This job description is representative of duties at a moment in time and is intended as a "living document" updated periodically to reflect changes in job responsibilities and/or emphasis. It is not intended or implied to be an employment contract but is a method of communication to explain the responsibilities, advertise the job, and identify performance measures and potential training needs.