



**DNA People's Legal Services, Inc.**

## **STAFF ATTORNEY**

DNA-PEOPLE'S LEGAL SERVICES (DNA) is seeking a STAFF ATTORNEY at Flagstaff, AZ and Farmington, NM Offices, PUBLIC DEFENDER ATTORNEY at the Hopi Public Defenders office, Keams Canyon, AZ. You will represent clients in court or before government agencies, Prepare and draft legal documents on behalf of clients, Advise clients on business and legal transactions, Negotiate settlements for legal disputes, Comply with all legal standards and regulations, Perform administrative and management functions related to the practice of law.

**QUALIFICATIONS/RESPONSIBILITIES:** JD degree; License Attorney; Previous experience in law; Familiarity with various legal documents; Strong analytical and problem solving skills; Ability to build rapport with clients; and Excellent written and verbal communication skills.

**SALARY:** Salary starts at \$37,500, with increases based on experience. DNA has a generous fringe benefit package including leave benefits and employee insurance coverage (medical, dental, life and disability, etc.) Professional liability insurance is provided.

**CLOSING DATE:** Open until filled.

**HOW TO APPLY:** Please send a resume, cover letter, and a short writing sample to:

Human Resources Director  
DNA-People's Legal Services  
PO Box 765  
Tuba City, Arizona 86045  
Bus: (928) 283-3206 Fax: (928) 774-9452  
[hresources@dnalegalservices.org](mailto:hresources@dnalegalservices.org)

Native Americans, Women and Minorities are encouraged to apply. DNA-People's Legal Services is an Equal Opportunity/ Affirmative Action Employer. Preference is given to qualified Navajo and Native American applicants.

**Awesome career with great benefits and lots of room for growth!**