

The Westside Collaborative in Grand Rapids, MI is currently hiring for the position of **Project Director** for their Native American Communities Workgroup.

The Westside Collaborative is a collective impact convener and facilitator focused on alignment of strategies, programs, and services to maximize efficiencies and sustainable impacts in community. While the collaborative engages government, business, and neighbor voices, its primary focus centers around support services and programming traditionally served through faith-based and nonprofit organizations.

Interested candidates must be experienced with local Native American histories in West Grand Rapids, Greater Grand Rapids, and West Michigan. Seeking a strong leader willing to listen and assist in connecting problems to solutions, and assets/resources to needs. Applicants must demonstrate knowledge and experience.

This position involves managing a full workgroup, overseeing subcommittees within this workgroup, communicating with Native community and their connected networks, leading systems mapping, collecting data, assisting team members identify priorities, ensuring team efforts are rooted in empathy, focused on action, and seeking sustainable solutions.

**Qualified candidates must:**

- Be at least 21 years of age
- Have proven trust with the various subsets of the Native Community connected to West Michigan, and specifically, Grand Rapids and positive relationships with local tribal government (Native American heritage preferred)
- Possess an advanced knowledge and practice of Anishnabemowin, Ojibwemwen and/or Bodwadmimwen
- Be fluent speaker of one of the three fires' languages, or be verifiably moving toward fluency
- Have the ability to understand, gain knowledge and appreciate the differences between various Native American cultures and customs and needs
- Understand the social, educational, training, and cultural needs of the Native American community.
- Have the ability and willingness to travel for program requirements, meetings and conferences when appropriate throughout the region and state
- Work well with community members (individual and organizational) outside of the Native population
- Be self-motivated
- Manage conversation, conflict, and division amongst working groups
- Code community contributions (data) as information is gathered and analyzed from various tribes, generations, and geographies
- Work with qualitative data

**Selected candidate will:**

- Be available at hours needed to properly oversee the project, including potential nights and weekends in addition to traditional work days
- Plan and facilitate community gatherings
- Oversee the Westside Collaborative model for systems change leveraging Strategic Doing, Asset Based Community Development, Collective Impact, and Human Centered Design (thinking)
- Work with the Westside Collaborative's Executive Director to plan the appropriate stages of the project
- Work with the Westside Collaborative's Executive Director to analyze project progress
- Serve other Westside Collaborative Workgroups and projects to experience, contribute to, assist in, and train
- Be willing to learn and use various technology platforms
- Assess volunteer and staff needs throughout the project and work with the Executive Director to hire, outsource, or train necessary staff and volunteer/intern leadership
- Keep organized records of meetings, conversations, strategies, outputs, and outcomes throughout the project
- Maintain a professional self-image and project the values of the WSC at all times

All interested candidates must visit [westsidecollaborative.org/projectdirector](https://westsidecollaborative.org/projectdirector) to submit interest and upload documents

**Job Type:** Salaried Fulltime [Through 2019\*]

\*Project duration dependent upon funding with potential to expand beyond 2019

\*\*Salary negotiable based on education, experience, and committed hours

\*\*\*Benefits to be negotiated during the hiring process

**Education:** Master's Degree (preferred) in Native Studies, Social Work, Public Administration, Education, or Nonprofit Administration