

**Kickapoo Traditional Tribe of Texas**  
**Tribal Court Community Supervision Officer**  
**Full-Time Position**

*Employment Applications may be submitted in person at the Human  
Resource Department*

*Monday –Friday 8:00 a.m. – 12:00 p.m. & 1:00 p.m. – 5:00 p.m.*

*Or you may fill out an application at: [kickapootexas.org](http://kickapootexas.org)*

*If you have any questions please call 830-773-2105*

**Duties and Responsibilities**

Under general supervision, performs professional correction work supervising adults and juveniles placed on probation or in detention by the courts. Work involves assessing probationers, meeting with probationers to ensure adherence to terms of probation, and maintaining records of probationers' activities and status. Employee is also responsible for determining level of supervision necessary for individual probationers, providing limited counseling and referring clients to probation assistance programs, and conferring with law enforcement and prosecutors department in matters pertaining to violation of probation by clients. Employee is subject to the usual potential hazards of contact with legally delinquent adults and juveniles.

**Minimum Qualifications**

- Bachelor's degree in Criminal Justice, Social or Behavioral Sciences.
- At least one (5) year experience in social services, criminal justice or related field.
- Must possess a valid Texas driver's license with a good driving record and be insurable.
- Must have access to reliable transportation to commute to and from work.

**Preferred Qualifications**

Native American preference is observed.