



Shingle Springs Band of Miwok Indians

Shingle Springs Rancheria (Verona Tract), California

5281 Honpie Road • Placerville, CA 95667

(530) 698-1400 • shinglespringsrancheria.com

Position Title: Tribal Associate Judge (Tribal Pro Tem Judge)

Duty Station: Tribal Court

Report to: Chief Judge

FLSA Classification: Independent Contractor

Compensation: DOE

POSITION SUMMARY

The Shingle Springs Band of Miwok Indians (SSBMI) is soliciting letters of interest and qualifications from individuals interested in serving as a Tribal Associate Judge when called upon by the Chief Judge. The Tribal Associate Judge is to perform all the duties of the Chief Judge when the Chief Judge is unavailable, on vacation, or otherwise unable to perform the duties of their office. At times, the Tribal Associate Judge will be called in to handle appellate proceedings which are filed. The Tribal Associate Judge is an independent contractor position, hired on an as needed basis only, with no guaranteed assignments in any given period of time.

The Tribal Associate Judge will serve at the pleasure of the Tribal Council and must be appointed by Tribal Council before being able to sit as a Tribal Associate Judge.

TRIBAL CHARACTERISTICS

The SSBMI Tribe, located in the foothills of El Dorado County, has approximately 485 Tribal Members. While most Members live within El Dorado County and the Sacramento Metro area Tribal Members are also found throughout California and the US. The SSBMI Tribe strongly believes in Tribal self-sufficiency and empowers Members to thrive in the modern world while preserving their cultural foundation. The Tribal Court is as a culturally-sensitive, independent judicial forum. It is forward-looking in its ongoing development and provides Members with a sense of pride in its accomplishments. The Tribal Court Judges encourage community healing when applying the relevant Tribal Codes and are respected by the Tribal community for their candor and guidance. Many cases before the Tribal Court Judges involve Tribal Members, however, Judges may also hear limited cases involving non Tribal Members and are expected to show the same leadership when interpreting and applying the Tribal laws to non Members.

For more information about our Tribe please visit our website:

<http://www.shinglespringsrancheria.com/>

CASEWORK

The Tribal Court hears a variety of cases primarily within the family law and wellness field. Case types include guardianships, child welfare, juvenile healing to wellness, conservatorships and soon a range of domestic violence cases and varying appellate

matters. The Court also hears garnishments, casino disputes, enrollment disputes, civil harassment orders and repossessions.

SPECIFIC RESPONSIBILITIES

- Preside over cases as assigned by the Chief Judge.
- Prepare and issue written orders and judgments on a variety of cases.
- Work collaboratively with Superior Court County Judges as part of a joint jurisdiction court known as the Family Wellness Court and understand the differences in policy and procedures between the joint jurisdiction court and the Tribal Court.
- Work independently without assistance from the Chief Judge, keeping accurate records of cases and court hearings.
- Confidentiality is an absolute requirement for this position and is cause for immediate termination if not followed to the highest standard.

MINIMUM QUALIFICATIONS

- Demonstrated knowledge of Federal Indian law and policy while also showing sensibility to tribal communities in their Tribal customs and traditions;
- At least 35 years of age;
- A person of honor;
- Has never pleaded guilty, nolo contendere, no contest, or
 - been convicted of any felony or other crime of moral turpitude; or
 - been convicted of any misdemeanor, except minor traffic violations, within one year immediately preceding their appointment;
- Has never had the right to practice law before any court or other tribunal revoked or otherwise been disciplined by any court or other tribunal before which he or she has appeared;
- Is not the Clerk of Court or assistant thereto, a member of the staff of the Tribal Court, or a member of the Tribal Council during their term as a Judge.
- A person of good character
- Have no less than three years (full-time) of experience as a tribal court judge, whether as a tribal judge, family court judge or an appellate judge or have at least five years' experience as an attorney, law advocate, or judge coupled with a demonstrable knowledge of laws related to Indian tribes.

PREFERRED QUALIFICATIONS

- Experience hearing or handling tribal court cases is strongly preferred.
- Juris Doctor.
- Flexibility in schedule to sit as Judicial Officer in cases where scheduling or other conflicts make it impossible for Chief Judge to appear.
- Ability to learn SSBMI history, culture, laws, policies, rules, customs and traditions.

CONTACT

Applicants should send their letter of interest to Sonia Montero, Tribal Court Director, smontero@ssband.org.