

# Anishinabe Legal Services

*Serving Leech Lake, Red Lake & White Earth Reservations*

**MAIN OFFICE**  
411 1st Street NW/P.O. Box 157  
Cass Lake, MN 56633  
Telephone 218-335-2223  
Toll Free 800-422-1335  
Fax 218-335-7988

**WHITE EARTH OFFICE**  
White Earth Justice Center  
White Earth, MN 56591  
Telephone 218-335-2223  
Toll Free 800-422-1335 Ext: 114  
Fax 218-335-7988

**RED LAKE OFFICE**  
Red Lake Agency, Room 18  
Red Lake, MN 56671  
Telephone 218-335-2223  
Toll Free: 800-422-1335 Ext: 113  
Fax 218-335-7988

We are a grantee of the:



*Celebrating 50 years in 2017!*

## **FTE Staff Attorney-Anishinabe Legal Services**

**Anishinabe Legal Services is seeking a full-time staff attorney to provide civil legal assistance and court representation to program clients before area Tribal Courts, State Courts and Administrative Forums.**

**BACKGROUND:** Anishinabe Legal Services (ALS) is a Legal Services Corporation (LSC) funded 501(c)(3) organization providing free legal assistance and court representation to low-income individuals living on or near the Leech Lake, White Earth, and Red Lake Indian Reservations in northern Minnesota. Legal services are provided through grants and contracts with federal, state, and tribal governments, along with generous funding support from various foundations.

**RESPONSIBILITIES:** ALS is looking for a well-qualified and highly motivated licensed attorney to provide civil legal assistance and court representation to program clients before area Tribal Courts, State Courts, and Administrative Forums. This attorney will be housed out of our main administrative office on the Leech Lake Reservation in Cass Lake, Minnesota. Primary duties will include handling a wide variety of civil matters before State and Tribal Courts.

This attorney is expected to be licensed to practice in the State of Minnesota by anticipated start date of position; this attorney is also expected to be licensed or willing to immediately become licensed before the Leech Lake, White Earth, and Red Lake Tribal Courts.

**QUALIFICATIONS:** Qualified applicants must possess exceptionally strong oral and written communication skills, negotiation skills, litigation skills, and have exceptional organizational skills with ability to handle a large caseload of client matters throughout a wide geographic service area. Applicants must also be able and willing to work efficiently and effectively as part of a team.

Attorneys with 3+ years of civil practice are strongly preferred, as are applicants with familiarity and experience with practicing before Tribal Courts. Prior experience working within Indian Country is also preferred. Native American attorneys are highly encouraged to apply. EEO, M/F/H.

All applicants are expected to be able to begin work immediately after the hiring decision has been made, likely by the end of September 2020. All applicants are expected to have a valid driver's license, insurance, and automobile.

**COMPENSATION:** D.O.E. Generous benefit package includes individual and family health and dental insurance, paid time off, and life insurance.

**TO APPLY:** Please send a cover letter, resume, and three (3) references to ALS Executive Director Cody Nelson, at: Anishinabe Legal Services, PO Box 157, Cass Lake, MN 56633 or email

application materials to [cnelson@alslegal.org](mailto:cnelson@alslegal.org). **Applications preferred by August 30<sup>th</sup>, 2020 but will be accepted until the position is filled.**