

JOB POSTING
INDIAN LAW OFFICE STAFF ATTORNEYS
Summer 2021

Wisconsin Judicare, Inc. is seeking two full-time staff attorneys in its Indian law office. The positions are based in the beautiful Northwoods of Wisconsin in the city of Wausau. Qualified applicants willing to work remotely in or near the service area are encouraged to apply.

WISCONSIN JUDICARE, INC.

Wisconsin Judicare, Inc. (WJ) is a non-profit law firm funded by the Legal Services Corporation, the Wisconsin Trust Account Foundation, and other public and private sources. WJ provides civil legal services to low-income persons in the northern 33 counties of Wisconsin, as well as members of the 11 Federally recognized Indian tribes.

DESCRIPTION & KEY RESPONSIBILITIES

Elder and Disability Law Position:

Key Responsibilities (1) Maintain caseload on behalf of Indian individuals and groups in matters related to public benefits; (2) Educate and serve Native American Elders in areas of health and income maintenance, estate planning, and exercise of religious freedom, among others; (3) Provide backup services and education to Tribal Benefit Specialists; (4) Participate in tribal court development and community education projects; and (5) Carry out training and coordination of law student and other pro bono service projects.

Criminal and Civil Tribal Court Position:

Key Responsibilities (1) Maintain caseload on behalf of Indian individuals in both civil and criminal matters in tribal court or arising under federal or tribal law. Civil case areas include CHIPS/ICW, custody/placement, divorce, estate planning; (2) Educate and serve Native Americans statewide on areas of civil and criminal law; (3) Participate in tribal court development, code drafting and community education projects; and (4) Carry out training and back-up assistance to private attorneys.

QUALIFICATIONS

Attorney must be admitted to practice law in Wisconsin; have good communication skills; be willing to apply for bar admissions to tribal courts. Knowledge of Native American issues and Federal Indian law is preferred. Attorney must have experience or a strong interest in poverty law and be willing to provide brief services and/or representation to those eligible low-income clients. All staff attorneys are expected to share responsibility for the development and maintenance of good working relationships with community groups, as well as with tribal, state, and local bar associations. Staff attorneys may be called on to provide training for *pro bono* attorneys, community members and other agencies. Travel is required.

SALARY

Starting salary depends upon experience and qualifications, with a minimum starting salary of \$41,200 for a full-time position and increasing with years of experience. This position includes full fringe benefits, which currently consist of health, dental, life and disability insurance, 403(b) retirement plan, and vacation and sick time.

TO APPLY

Submit resume, references, and writing sample to:

Mary Jo Nyenhuis, Executive Secretary

Wisconsin Judicare, Inc.

P.O. Box 6100, Wausau, WI 54402-6100

info@judicare.org

Wisconsin Judicare is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, age, disability, protected veteran status, or any other characteristic protected by State or Federal law.