

The Choctaw Nation of Oklahoma

Position Title: Assistant Prosecuting Attorney

Location: Durant, OK

Closing Date: Ongoing

Job Purpose or Objective(s): Responsible for representing the Choctaw Nation of Oklahoma in deprived actions in the Choctaw Nation District Court and for staffing cases with ICW regarding investigation and/or permanency, cases in which the tribe has concurrent jurisdiction and potential transfer cases.

Primary Tasks:

1. Represent the Choctaw Nation in all juvenile cases and deprived actions within the jurisdiction of the Choctaw Nation of Oklahoma.
2. Facilitate communication with professionals in the legal community, ICW, as well as federal, state, and local officials to coordinate juvenile matters involving or related to members of the Choctaw Nation of Oklahoma.
3. Maintain good interdepartmental relations and communication with the judicial department, Children and Family Services, State offices, all law enforcement departments and other legal departments.
4. Assist in drafting legislation affecting children and juvenile laws, to be considered by the Tribal Council, as directed by the Senior Executive Officer.
5. Confer with the Lead Prosecutor, Executive Director of Legal and Children and Family Services making referrals for the transfer of cases that may be prosecuted in the Choctaw Nation District Court.
6. Provide assistance and advice to CN Tribal Police and ICW investigators as necessary. Perform other duties as may be assigned.

Required Education, Skills and Experience:

MINIMUM

- Juris Doctorate from accredited law school
- Licensed to practice law by a State within the United States
- Experience with criminal, juvenile, and/or deprived case procedures.
- Application of professional knowledge and ability by possessing strong judgment and evaluation skills
- 5 years of experience as a prosecuting attorney and/or tribal attorney general position
- Jury trial experience in felony, misdemeanor and/or deprived custody cases