

Galanda Broadman Litigation Assistant Announcement

Galanda Broadman, PLLC, seeks to add a litigation assistant to its dynamic Indigenous rights practice.

With offices in Seattle and Yakima, Washington, and Bend, Oregon, Galanda Broadman is dedicated to advancing Indigenous Treaty and civil rights and business interests. The firm represents Indigenous governments, businesses, and citizens in critical litigation, business and regulatory matters, especially in the areas of Treaty rights, tribal sovereignty, taxation, commerce, personal injury, and human/civil rights.

The firm seeks a litigation assistant with solid case management and trial experience for its Seattle office. The position will largely be remote, although some in-office tasks may be required.

The following criteria are strongly preferred: demonstrated experience; proven abilities under pressure; attention to detail; solid writing, proofreading and organization; tech savvy; critical, proactive, and creative thinking; strong work ethic; experience scheduling depositions and court hearings with opposing counsel, court reporters and court personnel; sound ethics and morals; and able to communicate clearly and in a professional manner in a fast-paced environment.

Position will also involve office managerial and administrative efforts.

Salary DOE.

Qualified applicants should submit a cover letter tailored to this announcement, as well as a resume, and list of at least three educational and professional references, to Alice Hall, the firm's Office Manager, at alice@galandabroadman.com, **as soon as possible**.

For more information about Galanda Broadman, visit www.galandabroadman.com.